8.1: Revising and Editing Checklist

Some final questions to consider when revising and editing your paper:

1. Have you met the assignment’s purpose and requirements?
2. Have you met all the grading criteria?
3. Are all your sentences less than three lines? If not, did you purposefully construct them this way?
4. Are all your paragraphs less than a page? If not, did you purposefully construct them this way?
5. Does each paragraph convey one concise idea?
6. Did you use appropriate transition sentences between paragraphs to enhance flow?
7. How does the paper compare to your outline? Did you include all your ideas?
8. Have you maintained a consistent style throughout the paper?
9. Is your thesis statement or main idea adhered to throughout the entire paper?
10. Does your conclusion link back to your thesis statement?
11. Have you checked your grammar and spelling?